

Unnamed Public School (formerly known as Sir John A. Macdonald Public School)

School Council Meeting Agenda

October 5, 2021 5:30-6:30pm

Virtual Meeting

	Subject	Description	Time
A.	Call to Order	Time:	5:30 pm
B.	Introductions		10 minutes
C.	School Council Elections	<p>Review the role of the council and positions:</p> <p><u>Chair</u>: executive position, leads council, attends meetings (minimum of 4 per school year), leads meetings, sets meeting agenda, approves meeting minutes, helps with events, may or may not lead event coordination, voting member, May be a joint role (co-chairs)</p> <p><u>Vice Chair</u>: executive position, stands in for Chair in the event the Chair is not available, attends meetings (minimum of 4 per school year), helps with events, may or may not lead event coordination, voting member, May be a joint role (co-vice chairs)</p> <p><u>Treasurer</u>: executive position, attends meetings (minimum of 4 per school year), works with school secretary to ensure school council financials are correct, processing financial inflows and outflows, helps with events, may or may not lead event coordination, voting member, May be a joint role (co-treasurers)</p> <p><u>Communications Officer</u>: executive position, attends meetings (minimum of 4 per school year), takes meeting minutes, publishes meeting minutes once approved by chair, helps with events, may or may not lead event coordination, responsible for coordinating council marketing and communications, voting member, May be a joint role</p> <p><u>Parent Member</u>: Attends meetings (minimum of 4 per school year), helps with events, may or may not lead event coordination, may elect to be a voting member</p>	30 Minutes
D.	School Name	Community Meeting Date Naming Process	10 minutes
E.	School Council Meeting Dates	Dates to be determined for the school year Meeting dates on Tuesdays	5 minutes
F.	Questions / Updates		5 minutes
G.	Adjournment	Time:	6:30 pm